



## Internship Application

APPLICATION DEADLINE: **APRIL 5, 2024**

### Minimum Qualifications:

- High School Diploma or GED
- Two years of College/University Credit w/ Cumulative GPA of 2.0 or Higher
- Ability to handle sensitive and confidential information with tact and good judgement
- Knowledge of Microsoft Office Suite of Programs including Word, Excel, and PowerPoint
- Good verbal, writing, and customer service skills
- Valid Driver's License
- Ability to Pass a Criminal Background Check
- Legally authorized to work in the United States

I hereby certify that I meet the minimum qualifications listed above. Initial \_\_\_\_\_

### General Information:

Name: \_\_\_\_\_ Maiden Name (Previous): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

### Shareholder Information:

Are you a Huna Totem Corporation Shareholder? Yes  No

If yes, Shareholder ID Number: \_\_\_\_\_

Are you a descendent/spouse of a Huna Totem Corporation Shareholder? Yes  No

If yes, Shareholder Name/ID Number: \_\_\_\_\_

If yes, your relation to the HTC Shareholder: \_\_\_\_\_

### Educational Information:

Name of University/School: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Class Standing (FALL 24): Junior  Senior  Doctorate

Term Type: Quarter  Semester  Trimester

Cumulative Grade Point Average: \_\_\_\_\_

Declared Major and/or Area of Study: \_\_\_\_\_

Projected Graduation Date: \_\_\_\_\_



**Areas of Interest:**

Accounting  Human Resources  Business Development

Project Management  Operational Support  Marketing

Other: \_\_\_\_\_

**Travel Agreement:**

I understand this position is based in Juneau, Alaska and may require travel to the Virginia/D.C. area, Hoonah, Glacier Bay, and possibly other locations throughout this internship. In such instances, HunaTek will give at least a week notice. **Initial** \_\_\_\_\_

**Employment History:**

Please provide information about your last two employer(s):

1. Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_  
 Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Employment Dates: \_\_\_\_\_
2. Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_  
 Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Employment Dates: \_\_\_\_\_

**References:**

Provide at least two references (unrelated) that we may contact.

Name	Phone Number	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Other Information:**

Provide information such as skills, interests, certifications, achievements, or any other information that you believe will support your application.

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I understand my application does not guarantee placement into a position or future employment with HunaTek upon completion of the program. I understand the HunaTek Internship Program is designed for participants to work approximately 40 (forty) hours per week for 8-12 weeks.

I have read the above statement and I hereby provide the required information and authorize the use of such information to the extent of the uses specified in this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_